

# Model 9800 Double Hung Balance Replacement Procedure



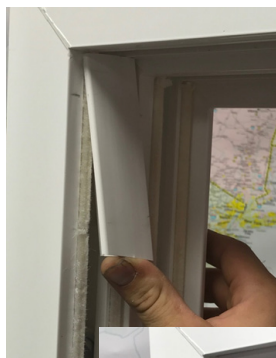
1. Pry out head sash pocket with a rigid putty knife. Then trim 1/8" off each end to accommodate added sash stops for final step 6.



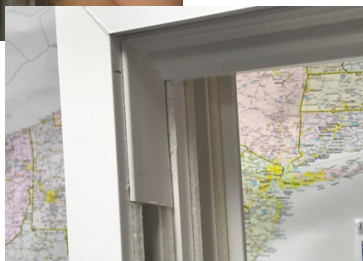
2. Use multi tool or utility knife to remove old balance. Trim outboard wall at this location to have access.



3. Start top of notch cut out 1/2" from top. Make a cut 2 1/2" below. Overall 3" from head.



4. Once the new balance is positioned, snap in sash stop to conceal the access for both balances.



5. With new balance installed replace head pocket.

6. Snap in head pocket.



Bottom sash balance replacement must be processed at the top of jamb as seen above.

Top sash balance replacement will be accessed at the outboard jamb pocket near the sill in the same fashion.